**Jefferson County Fire and EMS**

**Board of Directors Meeting Minutes**

**September 12th, 2023**

**Meeting called to Order:** 5:30 pm

**Pledge of Allegiance lead by:** Chief Blake

**Roll Call:** Chief Blake, Deputy Chief Skaar, Admin. Assistant LeeAnn Patton, Billing Specialist Danielle Peckham

**Fire:** Kim Stout, Chris DuPont, Rob Glayen, Dusty Miller

**Fire Members Absent:** Ryan Boyle

**Community Members:** Marco Mack

**Agenda Approval/Adjustments-** Chris made a motion to accept the agenda as printed. Dusty seconded; motion passed unanimously.

**Presenter:** No presenter.

**Citizens Input:** No citizens input.

**Approval of the August 2023 Board Meeting Minute(s):** Dusty made a motion to accept the minutes with the correction of his name spelling, Kim seconded the motion; motion passed unanimously.

**Old Business**

**EMS/Fire Consolidation Update:** Chief Blake gave an update on the consolidation.

**Old Business**

**Building Expansion:** Chief Blake gave his update.

**New Business**

**Cloverdale Vehicle Potential Purchase:** Chief Blake gave a proposal to buy a used vehicle from Cloverdale Fire Dept.; 2012 Ford F – 550 4X4 chassis. Dusty made a motion to purchase the surplus vehicle from Cloverdale Fire Dept. and make modifications to it. Kim seconded.

**New Business**

**Finance:**

* **Online overview:** Chris made a motion to authorize Jeffery Blake, Kasey Skaar, Michael Lepin, LeeAnn Patton, Danielle Peckham, Sarah Groogan and Heather Melburg to use the online overview with Umpqua Bank - Kim seconded; motion passed unanimously.
* **Umpqua update from square:** Danielle went over the option of moving from Square to Umpqua's version.
* **Additional Bank Account:** Chris motioned to add an additional checking account for deposits with Umpqua Bank, Kim seconded the motion; motion passed unanimously.

**New Business**

**Chiefs Reports:** Chief Blake gave his chiefs report.

**New Business**

**Administration:** Blake gave his update.

**Monthly Bank Accounts:** LeeAnn went over the monthly bank accounts.

**Pay Bills:** Dusty motioned to pay bills; Kim seconded; motion passed unanimously.

**Citizens Input:** No citizens input.

**Additional Comments/Concerns:** No additional comments or concerns.

**Adjourn Meeting:** 7:30 PM