**Jefferson County Fire and EMS**

**Board of Directors Meeting Minutes**

**August 8th, 2023**

**Meeting called to Order:** 5:30 pm

**Pledge of Allegiance lead by:** Chief Blake

**Roll Call:** Chief Blake, Deputy Chief Skaar, Business Manager Jodi Birch, Admin. Assistant LeeAnn Patton, Billing Specialist Danielle Peckham

**Fire:** Ryan Boyle, Dustin Miller, Rob Galyen, Kim Stout

**Fire Members Absent:** Chris DuPont

**Community Members:** None present.

**Agenda Approval/Adjustments-** Dustin made a motion to accept the agenda as printed. Ryan seconded; the motion passed unanimously.

**Presenter:** No presenter.

**Citizens Input:** No citizens’ input.

**Approval of June 2023 budget meeting & July 2023 Board Meeting Minute(s):** Ryan motioned to approve as typed, Kim seconded; motion passed unanimously. Ryan motioned to approve the June 2023 budget committee minutes as typed, Kim seconded; motion passed unanimously.

**Old Business**

**EMS/Fire Consolidation Update:** Chief Blake gave an update on the consolidation.

**Old Business**

**Building Expansion:** Chief Blake gave his update.

**New Business**

**Board Rotation:** Kim motioned to keep the order as it is Rob President, Ryan Vice President, Chris DuPont Secretary, Dustin Director, Kim Director, Ryan seconded. Motion passed unanimously.

**New Business**

**Updating Ordinance:** Dustin made a motion to read ordinance by title, Ryan seconded. Motion passed unanimously. Motioned to adopt the resolution and fee ordinance as typed, Kim seconded; motion passed unanimously. Gassner read the resolution repealing Ordinance 2016-17 #01 and adopt cost-based fees.

**New Business**

**Billing Update:** Danielle gave her billing update.

**New Business**

**Remove EMS Board Members from EMS Acc.:** Dusitn made a motion to remove Janet Brown, Joe Krenowicz, Mike Ahern, and Jannelle Orcutt off of the EMS bank account at umpqua bank. Ryan second the motion; motion passed unanimously.

**New Business**

**HRA Plans Policy:** The board will go over the draft policy provided.

**New Business**

**Chiefs Reports:** Chief Blake gave his chiefs report. He showed the board a suggested board policy.

**New Business**

**Administration:** Blake gave his update.

**Monthly Bank Accounts:** LeeAnn went over the monthly bank accounts.

**Pay Bills:** Ryan made a motion to pay the bills, Kim seconded. The Motion passed unanimously.

**Citizens Input:** No citizens’ input.

**Additional Comments/Concerns:** Dusitn made a motion to accept Policy #1000-010, Kim seconded. Motion passed unanimously.

**Adjourn Meeting:** 6:43 PM